



Certa Fundable Qualifications 2016/17

Funding Matrix

We're committed to providing the best possible service at Certa. We understand that time is precious and we all have to do more with less time! To make it a little easier for you we have produced our handy guide to Certa's fundable qualifications for 2016/17.

The funding matrix from the SFA below is included so that you can quickly view how much base funding is applicable to each of our qualifications through the Adult Education Budget.

If you find this document useful and need further details regarding the qualifications within this brochure please let us know at enquiries@certa.org.uk.

| Funding band – hours | Activity type | Programme weighting (PW) | | | | |
|----------------------|--------------------------|--------------------------|---------|------------|----------|----------------------|
| | | A – Base (unweighted) | B – Low | C – Medium | D – High | E or G* (specialist) |
| Up to 2 | Very small provision (1) | £14 | £16 | £18 | £22 | £24 |
| 3 to 4 | Very small provision (2) | £21 | £24 | £27 | £34 | £36 |
| 5 to 6 | Very small provision (3) | £35 | £39 | £46 | £56 | £60 |
| 7 to 12 | Small provision (1) | £50 | £56 | £65 | £80 | £86 |
| 13 to 20 | Small provision (2) | £100 | £112 | £130 | £160 | £172 |
| 21 to 44 | Small provision (3) | £150 | £168 | £195 | £240 | £258 |
| 45 to 68 | Medium provision (1) | £300 | £336 | £390 | £480 | £516 |
| 69 to 92 | Medium provision (2) | £450 | £504 | £585 | £720 | £774 |
| 93 to 100 | Medium provision (3) | £600 | £672 | £780 | £960 | £1,032 |
| 101 to 196 | Large provision (1) | £724 | £811 | £941 | £1,159 | £1,246 |
| 197 to 292 | Large provision (2) | £1,265 | £1,417 | £1,645 | £2,025 | £2,176 |
| 293 to 388 | Large provision (3) | £1,987 | £2,225 | £2,583 | £3,179 | £3,417 |
| 389 to 580 | Very large provision (1) | £2,573 | £2,882 | £3,345 | £4,117 | £4,425 |
| 581 to 1060 | Very large provision (2) | £4,170 | £4,670 | £5,421 | £6,671 | £7,172 |
| 1061 or more | Very large provision (3) | £6,602 | £7,395 | £8,583 | £10,564 | £11,356 |

Certa makes every effort to ensure that this information is accurate at the time of publication. However Certa cannot accept liability for decisions taken by Centres on the basis of the information reproduced here, and we recommend checking with the SFA before making any commitment.

Health, public services and care

| Qualification Title | Qual ID | CV | Min GLH |
|---|------------|----|---------|
| Certa Level 2 Award in Information, Advice or Guidance | 600/8969/6 | 6 | 48 |
| Certa Level 2 Award in Youth Work Practice | 601/6051/2 | 11 | 73 |
| Certa Level 2 Certificate in Information, Advice or Guidance | 600/8970/2 | 15 | 114 |
| Certa Level 2 Certificate in Youth Work Practice | 601/6052/4 | 26 | 139 |
| Certa Level 2 Diploma in Progression to Further Study in Health Science Professions | 601/5766/5 | 45 | 360 |

Agriculture, horticulture and animal care

| Qualification Title | Qual ID | CV | Min GLH |
|---|------------|----|---------|
| Certa Level 1 Award in Introduction to Forest School Principles | 600/9349/3 | 3 | 25 |
| Certa Level 2 Award in Forest School Programme Support | 600/9350/X | 6 | 48 |

Retail and commercial enterprise

| Qualification Title | Qual ID | CV | Min GLH |
|---|------------|----|---------|
| Certa Level 1 Award in Retail Knowledge | 600/9762/0 | 7 | 47 |
| Certa Level 1 Certificate in Retail Knowledge | 600/9305/5 | 13 | 87 |

Social sciences

| Qualification Title | Qual ID | CV | Min GLH |
|---|------------|----|---------|
| Certa Level 2 Diploma in Progression to Further Study in Social Science Professions | 601/7511/4 | 45 | 360 |

Engineering and manufacturing technologies

| Qualification Title | Qual ID | CV | Min GLH |
|--|------------|----|---------|
| Certa Entry Level Award in Work Preparation for Engineering (E3) | 601/0058/8 | 6 | 60 |
| Certa Entry Level Certificate in Work Preparation for Engineering (E3) | 601/0062/X | 15 | 150 |
| Certa Entry Level Diploma in Work Preparation for Engineering (E3) | 601/0063/1 | 39 | 390 |
| Certa Level 1 Award in Work Preparation for Engineering | 601/0065/5 | 6 | 54 |
| Certa Level 1 Certificate in Work Preparation for Engineering | 601/0068/0 | 15 | 135 |
| Certa Level 1 Diploma in Work Preparation for Engineering | 601/0071/0 | 39 | 351 |

Information and communication technology

| Qualification Title | Qual ID | CV | Min GLH |
|--|------------|----|---------|
| Certa Entry Level Award in Online Basics ITQ (E3) | 600/9297/X | 1 | 10 |
| Certa Level 1 Award in IT User Skills (ITQ) | 600/9234/8 | 9 | 60 |
| Certa Level 1 Certificate in IT User Skills (ITQ) | 600/9489/8 | 13 | 90 |
| Certa Level 2 Award in IT User Skills (ITQ) | 600/9251/8 | 10 | 70 |
| Certa Level 2 Certificate in IT User Skills (ITQ) | 600/9490/4 | 16 | 115 |
| Certa Level 2 Diploma in IT User Skills (ITQ) | 600/9491/6 | 38 | 270 |
| Certa Level 2 Diploma in Progression to Further Study in Computing | 601/5764/1 | 45 | 360 |

Languages, literature and culture

| Qualification Title | Qual ID | CV | Min GLH |
|---|------------|----|---------|
| Certa Level 2 Award in Preparation for Work in Community Interpreting | 601/0490/9 | 6 | 48 |
| Certa Level 1 Award in Modern Languages | 601/0954/3 | 6 | 54 |
| Certa Level 1 Certificate in Modern Languages | 601/1016/8 | 13 | 117 |
| Certa Level 2 Award in Modern Languages | 601/1017/X | 6 | 48 |
| Certa Level 2 Certificate in Modern Languages | 601/1018/1 | 13 | 104 |

Arts, media and publishing

| Qualification Title | Qual ID | CV | Min GLH |
|---|------------|----|---------|
| Certa Level 1 Award in Developing Skills for the Fashion Industry | 600/9969/0 | 6 | 54 |
| Certa Level 1 Certificate in Developing Skills for the Fashion Industry | 601/0086/2 | 21 | 189 |
| Certa Level 2 Award in Skills for the Fashion Industries | 600/9261/0 | 9 | 72 |
| Certa Level 2 Diploma in Progression to Further Study in Art and Design | 601/5762/8 | 45 | 360 |

Business, administration and law

| Qualification Title | Qual ID | CV | Min GLH |
|---|------------|----|---------|
| Certa Level 2 Award in Governance in the Voluntary and Community Sector | 600/9401/1 | 6 | 46 |
| Certa Level 2 Diploma in Progression to Further Study in Business | 601/5776/8 | 45 | 360 |

Education and training

| Qualification Title | Qual ID | CV | Min GLH |
|--|------------|----|---------|
| Certa Level 2 Award in Meeting the Needs of Learners with Attention Deficit Hyperactivity Disorder in the Mainstream Classroom | 601/1463/0 | 2 | 16 |
| Certa Level 1 Award in Community Development | 600/8965/9 | 6 | 30 |
| Certa Level 2 Award in Community Development | 600/8966/0 | 6 | 30 |
| Certa Level 2 Certificate in Community Development | 600/9118/6 | 24 | 174 |
| Certa Level 2 Diploma in Progression to Further Study in Education | 601/5797/5 | 45 | 360 |

Preparation for life and work

| Qualification Title | Qual ID | CV | Min GLH |
|---|------------|----|---------|
| Employability | | | |
| Certa Level 1 Award In Employability Skills for the Health and Emergency Services | 600/6884/X | 8 | 72 |
| Certa Level 1 Certificate In Employability Skills for the Health and Emergency Services | 600/7061/4 | 18 | 154 |
| Certa Level 2 Award In Employability Skills for the Health and Emergency Services | 600/7057/2 | 8 | 64 |
| Certa Level 2 Certificate In Employability Skills for the Health and Emergency Services | 600/7062/6 | 18 | 144 |
| Certa Entry Level Award in Personal Progress (E1) | 600/8422/4 | 8 | 80 |
| Certa Entry Level Certificate in Personal Progress (E1) | 600/8421/2 | 14 | 140 |
| Certa Entry Level Diploma in Personal Progress (E1) | 600/8420/0 | 37 | 370 |
| Certa Level 1 Award in Personal Well-Being | 600/9298/1 | 6 | 50 |
| Certa Level 1 Certificate in Personal Well-Being | 600/9404/7 | 13 | 112 |
| Certa Level 1 Certificate in Employability | 600/8675/0 | 13 | 106 |
| Certa Level 2 Award in Employability | 600/9282/8 | 3 | 24 |
| Certa Level 2 Certificate in Employability | 600/8637/3 | 15 | 104 |
| Certa Entry Level Award in Using Employability Skills (E1) | 600/8716/X | 8 | 80 |
| Certa Entry Level Award in Using Employability Skills (E2) | 600/8717/1 | 8 | 80 |
| Certa Entry Level Award in Using Employability Skills (E3) | 600/8718/3 | 8 | 80 |
| Certa Entry Level Certificate in Using Employability Skills (E1) | 600/8719/5 | 14 | 140 |
| Certa Entry Level Certificate in Using Employability Skills (E2) | 600/8720/1 | 14 | 140 |
| Certa Entry Level Certificate in Using Employability Skills (E3) | 600/8721/3 | 14 | 140 |
| Certa Entry Level Diploma in Using Employability Skills (E1) | 600/8722/5 | 37 | 370 |
| Certa Entry Level Diploma in Using Employability Skills (E2) | 600/8723/7 | 37 | 370 |
| Certa Entry Level Diploma in Using Employability Skills (E3) | 600/8724/9 | 37 | 370 |
| Certa Level 1 Award in Information, Advice or Guidance | 600/8968/4 | 6 | 54 |

Preparation for life and work

| Qualification Title | Qual ID | CV | Min GLH |
|---|------------|----|---------|
| Independent Living | | | |
| Certa Entry Level Award in Independent Living - Accessing Community Facilities (E1) | 600/8450/9 | 6 | 60 |
| Certa Entry Level Award in Independent Living - Accessing Community Facilities (E2) | 600/8444/3 | 6 | 60 |
| Certa Entry Level Award in Independent Living - Accessing Community Facilities (E3) | 600/8442/X | 6 | 60 |
| Certa Entry Level Award in Independent Living - Household Skills (E1) | 600/8712/2 | 6 | 60 |
| Certa Entry Level Award in Independent Living - Household Skills (E2) | 600/8711/0 | 6 | 60 |
| Certa Entry Level Award in Independent Living - Household Skills (E3) | 600/8438/8 | 6 | 60 |
| Certa Entry Level Award in Independent Living - Leisure Activities (E1) | 600/8436/4 | 6 | 60 |
| Certa Entry Level Award in Independent Living - Leisure Activities (E2) | 600/8434/0 | 6 | 60 |
| Certa Entry Level Award in Independent Living - Leisure Activities (E3) | 600/8432/7 | 6 | 60 |
| Certa Entry Level Award in Independent Living - Personal Care (E1) | 600/8449/2 | 6 | 60 |
| Certa Entry Level Award in Independent Living - Personal Care (E2) | 600/8447/9 | 6 | 60 |
| Certa Entry Level Award in Independent Living - Personal Care (E3) | 600/8445/5 | 6 | 60 |
| Certa Entry Level Award in Independent Living - Personal Development (E1) | 600/8430/3 | 6 | 60 |
| Certa Entry Level Award in Independent Living - Personal Development (E2) | 600/8429/7 | 6 | 60 |
| Certa Entry Level Award in Independent Living - Personal Development (E3) | 600/8451/0 | 6 | 60 |
| Certa Entry Level Award in Independent Living - Rights and Responsibilities (E1) | 600/8443/1 | 6 | 60 |
| Certa Entry Level Award in Independent Living - Rights and Responsibilities (E2) | 600/8439/X | 6 | 60 |
| Certa Entry Level Award in Independent Living - Rights and Responsibilities (E3) | 600/8437/6 | 6 | 60 |
| Certa Entry Level Certificate in Independent Living - Living in the Community (E1) | 600/8435/2 | 15 | 150 |
| Certa Entry Level Certificate in Independent Living - Living in the Community (E2) | 600/8433/9 | 15 | 150 |
| Certa Entry Level Certificate in Independent Living - Living in the Community (E3) | 600/8431/5 | 15 | 150 |
| Certa Entry Level Certificate in Independent Living - Looking After Yourself and Your Home (E1) | 600/8428/5 | 15 | 150 |
| Certa Entry Level Certificate in Independent Living - Looking After Yourself and Your Home (E2) | 600/8427/3 | 15 | 150 |
| Certa Entry Level Certificate in Independent Living - Looking After Yourself and Your Home (E3) | 600/8426/1 | 15 | 150 |

Preparation for life and work

| Qualification Title | Qual ID | CV | Min GLH |
|--|------------|----|---------|
| Certa Entry Level Diploma in Independent Living (E1) | 601/6985/0 | 37 | 370 |
| Certa Entry Level Diploma in Independent Living (E2) | 601/6995/3 | 37 | 370 |
| Certa Entry Level Diploma in Independent Living (E3) | 601/7003/7 | 37 | 370 |
| Mathematics | | | |
| Certa Entry Level Certificate in Mathematics (E1) | 601/3052/0 | 13 | 130 |
| Certa Entry Level Certificate in Mathematics (E2) | 601/2968/2 | 13 | 130 |
| Certa Entry Level Certificate in Mathematics (E3) | 601/2969/4 | 13 | 130 |
| Qualifications in Progression | | | |
| Certa Entry Level Award in Progression (E3) | 600/8476/5 | 3 | 30 |
| Certa Entry Level Certificate in Progression (E3) | 600/8477/7 | 15 | 150 |
| Certa Level 1 Award in Progression | 600/8478/9 | 6 | 47 |
| Certa Level 1 Certificate in Progression | 600/8411/X | 21 | 175 |
| Certa Level 1 Diploma in Progression | 600/8410/8 | 42 | 378 |
| Certa Level 2 Award in Progression | 600/8412/1 | 9 | 72 |
| Certa Level 2 Certificate in Progression | 600/8413/3 | 24 | 192 |
| Certa Level 2 Diploma in Progression | 600/8418/2 | 45 | 360 |
| Skills for Further Learning and Employment | | | |
| Certa Entry Level Award in Skills for Further Learning and Employment (E3) | 600/8479/0 | 3 | 30 |
| Certa Entry Level Certificate in Skills for Further Learning and Employment (E3) | 600/8670/1 | 15 | 150 |
| Certa Entry Level Diploma in Skills for Further Learning and Employment (E3) | 600/8671/3 | 37 | 360 |
| Certa Level 1 Award in Skills for Further Learning and Employment | 600/8480/7 | 6 | 54 |
| Certa Level 1 Certificate in Skills for Further Learning and Employment | 600/8669/5 | 21 | 183 |
| Certa Level 1 Diploma in Skills for Further Learning and Employment | 600/8672/5 | 39 | 342 |

Preparation for life and work

| Qualification Title | Qual ID | CV | Min GLH |
|--|------------|----|---------|
| Work Preparation | | | |
| Certa Entry Level Award in Work Preparation (E3) | 600/9310/9 | 6 | 60 |
| Certa Entry Level Certificate in Work Preparation (E3) | 600/9410/2 | 15 | 150 |
| Certa Level 1 Award in Work Preparation | 600/9407/2 | 6 | 54 |
| Certa Level 1 Certificate in Work Preparation | 600/9403/5 | 15 | 135 |
| Work Preparation—Building and Construction | | | |
| Certa Entry Level Certificate in Work Preparation for Building and Construction (E3) | 601/0061/8 | 15 | 150 |
| Certa Entry Level Diploma in Work Preparation for Building and Construction (E3) | 601/0038/2 | 39 | 390 |
| Certa Level 1 Award in Work Preparation for Building and Construction | 601/0064/3 | 6 | 54 |
| Certa Level 1 Diploma in Work Preparation for Building and Construction | 601/0069/2 | 39 | 351 |
| Work Preparation—Creative Industries | | | |
| Certa Level 1 Award in Work Preparation for the Creative Industries | 600/9990/2 | 6 | 54 |
| Certa Level 1 Certificate in Work Preparation for the Creative Industries | 600/9991/4 | 15 | 135 |
| Certa Level 1 Diploma in Work Preparation for the Creative Industries | 600/9992/6 | 39 | 351 |
| Work Preparation—Business Administration | | | |
| Certa Entry Level Award in Work Preparation for Business and Administration (E3) | 600/9896/X | 6 | 60 |
| Certa Entry Level Certificate in Work Preparation for Business and Administration (E3) | 600/9897/1 | 15 | 150 |
| Certa Level 1 Award in Work Preparation for Business and Administration | 600/9899/5 | 6 | 54 |
| Certa Level 1 Certificate in Work Preparation for Business and Administration | 600/9900/8 | 15 | 135 |

Preparation for life and work

| Qualification Title | Qual ID | CV | Min GLH |
|---|------------|----|---------|
| Work Preparation—Service Industries | | | |
| Certa Entry Level Award in Work Preparation for the Service Industries (E3) | 600/9982/3 | 6 | 60 |
| Certa Entry Level Certificate in Work Preparation for the Service Industries (E3) | 600/9983/5 | 15 | 150 |
| Certa Entry Level Diploma in Work Preparation for the Service Industries (E3) | 600/9984/7 | 39 | 390 |
| Certa Level 1 Award in Work Preparation for the Service Industries | 600/9985/9 | 6 | 54 |
| Certa Level 1 Certificate in Work Preparation for the Service Industries | 600/9986/0 | 15 | 135 |
| Certa Level 1 Diploma in Work Preparation for the Service Industries | 601/0070/9 | 39 | 351 |
| Work Preparation—Land Based Industries | | | |
| Certa Level 1 Certificate in Work Preparation for Land-Based Industries | 600/9874/0 | 15 | 135 |
| Work Preparation—Information and Communication Technology | | | |
| Certa Entry Level Award in Work Preparation for Information and Communication Technology (E3) | 601/0057/6 | 6 | 60 |
| Certa Entry Level Certificate in Work Preparation for Information and Communication Technology (E3) | 601/0015/1 | 15 | 150 |
| Certa Entry Level Diploma in Work Preparation for Information and Communication Technology (E3) | 601/0016/3 | 39 | 390 |
| Certa Level 1 Award in Work Preparation for Information and Communication Technology | 601/0066/7 | 6 | 54 |
| Certa Level 1 Certificate in Work Preparation for Information and Communication Technology | 601/0017/5 | 15 | 135 |
| Certa Level 1 Diploma in Work Preparation for Information and Communication Technology | 601/0018/7 | 39 | 351 |
| Work Preparation—Health and Social Care | | | |
| Certa Entry Level Award in Work Preparation for Health and Social Care (E3) | 601/0046/1 | 6 | 60 |
| Certa Entry Level Diploma in Work Preparation for Health and Social Care (E3) | 600/9996/3 | 39 | 390 |
| Certa Level 1 Award in Work Preparation for Health and Social Care | 601/0050/3 | 6 | 54 |
| Certa Level 1 Certificate in Work Preparation for Health and Social Care | 600/9997/5 | 15 | 135 |
| Certa Level 1 Diploma in Work Preparation for Health and Social Care | 600/9998/7 | 39 | 351 |
| Certa Level 2 Award in Work Preparation for Health and Social Care | 601/0051/5 | 6 | 48 |
| Certa Level 2 Certificate in Work Preparation for Health and Social Care | 600/9999/9 | 15 | 120 |

Preparation for life and work

| Qualification Title | Qual ID | CV | Min GLH |
|--|------------|----|---------|
| Work Preparation—Leisure and Tourism | | | |
| Certa Entry Level Award in Work Preparation for Leisure and Tourism (E3) | 601/0030/8 | 6 | 60 |
| Certa Entry Level Certificate in Work Preparation for Leisure and Tourism (E3) | 600/9871/5 | 15 | 150 |
| Certa Entry Level Diploma in Work Preparation for Leisure and Tourism (E3) | 600/9927/6 | 39 | 390 |
| Certa Level 1 Award in Work Preparation for Leisure and Tourism | 600/9926/4 | 6 | 54 |
| Certa Level 1 Certificate in Work Preparation for Leisure and Tourism | 600/9925/2 | 15 | 135 |
| Certa Level 1 Diploma in Work Preparation for Leisure and Tourism | 600/9869/7 | 39 | 351 |

Extended certificates

| Qualification Title | Qual ID | CV | Min GLH |
|---|------------|----|---------|
| Certa Entry Level Extended Certificate in Skills for Further Learning and Employment (E3) | 603/0468/6 | 26 | 260 |
| Certa Level 1 Extended Certificate in Skills for Further Learning and Employment | 603/0470/4 | 30 | 270 |
| Certa Entry Level Extended Certificate in Progression (E3) | 603/0474/1 | 28 | 280 |
| Certa Level 1 Extended Certificate in Progression | 603/0475/3 | 32 | 280 |
| Certa Entry Level Extended Certificate in Using Employability Skills (E1) | 603/0463/7 | 26 | 260 |
| Certa Entry Level Extended Certificate in Using Employability Skills (E2) | 603/0466/2 | 26 | 260 |
| Certa Entry Level Extended Certificate in Using Employability Skills (E3) | 603/0467/4 | 26 | 260 |

