

Introducing Pre-Issue External Review (PIER)

We are aware that Tutors/Assessors feel additional pressure when setting up a new qualification or course, new assessments, or indeed when a new centre is working with an awarding body for the first time.

However robust internal verification is, there is always a level of concern that when the EV visits at the end of the process then they will find the assessment tasks not fit for purpose.



FEES

The charge for the PIER service is a flat fee of £50.00 per unit, regardless of the level, credit value, and how many tasks of what type are used to assess it.

Certa's Pre-Issue External Review (PIER) Service provides a review of assessment tasks by an external expert before they are used with learners, to give our Centres **confidence** and **peace of mind** when using assessment tasks for the first time. The service also provides developmental feedback to **enhance the professional practice** of your assessors and IVs.

SUBMISSION REQUIREMENTS

To submit your assessment tasks for external expert review by Certa, all you need to do is download and complete the simple PIER Submission form from our website and email it with the assessment tasks and pre-issue IV records to quality@certa.org.uk.

PROCESS

1. Submit the following documents by email to quality@certa.org.uk (mentioning PIER Service in the subject line)
 - a) PIER Submission Form (download from www.certa.org.uk)
 - b) All assessment tasks for the unit(s) you want to have reviewed
 - c) Your Centre's own Pre-issue Internal Verification records
2. You will receive an invoice for the review request
3. Upon payment of the service fees, your assessment tasks will be sent to an expert reviewer for consideration.
4. Within 10 working days, you will receive a PIER Feedback Report commenting on 9 aspects of the tasks including transparency, validity, reliability and authenticity.